

Chesterfield Township Board of Education
Regular Meeting 7:00 p.m.
Wednesday, May 16, 2018
MINUTES

The regular meeting of the Chesterfield Township Board of Education was opened at 7:01 p.m., by President Jignesh Shah.

Welcome to this meeting of the Chesterfield Township Board of Education. If there is any agenda item, which you would like to discuss with the Board, please do so during that portion of the agenda entitled, "Public Comments-Agenda Items Only".

Should you have any other comments and/or questions once we have passed the "Public Comments-Agenda Items Only" portion in the agenda, please reserve those comments for "Other Public Comments" at the end of the meeting.

When you do address the Board, please state your name and address and limit your comments to three minutes. The total length of time for public comment is unrestricted unless a time limit is imposed by the Board President. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Roll Call

Board Members present:

Mr. Jignesh Shah, President
Mrs. Laura Bond, Vice President – arrived 7:32 p.m.
Dr. Terran Brown
Ms. Christina Hoggan
Mrs. Amy Jablonski

Other administration present:

Mr. Scott Heino, Superintendent
Mr. Patrick Pisano, Business Administrator/Board Secretary
Mrs. Jeanine May-Sivieri, Supervisor of Curriculum & Instruction

Open Public Meetings Act Notice

The Chesterfield Township Board of Education has given public notice of this meeting, pursuant to the Open Public Meetings Act, in the following manner January 28, 2018:

Posting written notice on the official bulletin board at the Chesterfield Township School.

Mailing written notice to the Burlington County Times and Trenton Times newspapers.

Filing written notice with the Clerk of Chesterfield Township.

Filing written notice with the Secretary of this body.

Mailing written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charge fixed for such service.

Meeting Information/Important Dates

Board of Education Important Dates:

June 20, 2018 Regular Monthly Meeting

School District Important Dates

May 17, 2018 Evening Band Concert
May 28, 2018 School Closed – Memorial Day
June 1, 2018 Field Day – Grades 3-6
June 4, 2018 Field Day – Grades K-2
June 6, 2018 CPEF Meeting
June 7, 2018 Kindergarten Orientation

June 9, 2018	PTA Carnival
June 20-22, 2018	Early Dismissal
June 20, 2018	Kindergarten Musicals
June 21, 2018	6 th Grade Graduation
June 22, 2018	Last Day of School

Space Ex Presentation

Nicole DiMaiuta and 5th grade G&T students gave a presentation on the 5th grade G&T Space Ex Trip.

Public Comment – Agenda Items Only

When you address the Board, please approach the podium, state your name and address and limit your comments to three minutes. Please refrain from comments that are likely to invade an individual's privacy rights or are not related to matters before the Board. They will not be permitted.

Andrea Katz stated that she is very disappointed that the evening band concert scheduled for tomorrow evening is not including Fine Arts Night like it has in past years and she feels it is very upsetting to the children that are not getting to perform. She asked if parents could be the organizer of such events like the Fine Arts Night. Mr. Heino said he would be in contact with Mrs. Katz regarding this matter.

School Community Partnerships

Chesterfield PTA – None

Chesterfield Public Education Fund – None

CPEF Grant Request (Attachment) – Public

A motion was made by Dr. Brown and seconded by Ms. Hoggan to approve the following grant:
4th Grade Teachers are requesting Time for Kids Magazine subscription for 125 students for the 2018-2019 school year. The magazine consists of weekly issues throughout the school year and is geared toward 4th grade students. Fourth grade Common Core standards demand that a large percent of reading instruction be with nonfiction texts. Cost \$618.75.

A call of the roll indicated an affirmative vote. Four ayes. No nays. Motion carried. (Bond absent)

Minutes (Attachment)

A motion was made by Dr. Brown and seconded by Ms. Hoggan to approve the executive minutes for the following meetings:

April 18, 2018 Executive Meeting

A call of the roll indicated an affirmative vote. Three ayes. (Bond absent) One nay. (Jablonski) Motion carried.

A motion was made by Dr. Brown and seconded by Ms. Hoggan to approve the minutes for the following meeting:

May 2, 2018 Public Hearing

A call of the roll indicated an affirmative vote. Four ayes. No nays. Motion carried. (Bond absent)

Board of Education

Board Committee

The board had a discussion on who will be attending the delegate assembly meeting scheduled for Saturday, May 19, 2018. Mrs. Jablonski wanted to make sure the board is aware she will be presenting the resolution the board passed at the assembly.

<u>Committee</u>		<u>Meeting Dates</u>	
Human Resources	Chair	Jignesh Shah	prior to the January, May and September meetings
	Admin. Rep.	Amy Jablonski Mike Mazzoni	
Curriculum & Instruction	Chair	Laura Bond	prior to the February, June and October meetings
		Amy Jablonski	

	Admin. Rep.	Jeanine May-Sivieri	
Finance	Chair	Jignesh Shah Christina Hoggan	prior to the March, July and November meetings
	Admin. Rep.	Patrick Pisano	
Student Services	Chair	Terran Brown Laura Bond	prior to the April, August and December meetings
	Admin. Rep.	Anthony Calandrillo	

BURLCO School Boards Association Executive Committee Delegate:	Jignesh Shah
Legislative Chairperson & Delegate to NJ School Boards Association:	Jignesh Shah
Alternate Delegate:	Amy Jablonski
District Advisory Committee:	Laura Bond Terran Brown
BOE Policy Committee:	Terran Brown Christina Hoggan
Compressor Station & Pipeline Impact Committee:	Christina Hoggan

Board Member Training (Attachments) – Public
Board Member Training Mandated by New Jersey School Boards Association

Superintendent's Report

Student Enrollment

Grade Levels	April 2018	May 2018	Net Change
Pre-School			
<i>Non-Tuition</i>	12	12	
<i>Preschool Disabled (non-tuition)</i>	8	7	
<i>Tuition</i>	14	14	
Kindergarten	89	90	+1
1st	102	104	+2
2nd	103	104	+1
3rd	102	103	+1
4th	114	114	
5th	121	122	+1
6th	92	93	
Total In-District	757	763	+6
Attending Out-of-District Schools	5	5	
Total	762	768	+6

Board Policy

Second Reading of Revised Policies and Regulation (Attachments) – Public

A motion was made by Mrs. Jablonski and seconded by Ms. Hoggan to approve the following revised policies and regulation that are being presented for the second reading:

Policy #4115 Supervision

Policy #5131.5	Vandalism/Violence
Policy #5131.6	Drugs, Alcohol, Steroids, Tobacco
Policy #5145.4	Equal Educational Opportunity
Policy #6171.3	Improving Academic Achievement and Parent and Family Engagement
Regulation #1312	Procedures for Complaints and Inquiries

A call of the roll indicated an affirmative vote. Four ayes. No nays. Motion carried. (Bond Absent)

Personnel

A motion was made by Dr. Brown and seconded by Ms. Hoggan to approve the following personnel items:

Extra Time

Approval of the following extra time for the following employee:

<u>Staff Member</u>	<u>Brief Description of Work Completed</u>	<u>Total amount</u>
Melissa Chou	Missed prep periods due to CST meetings (4/16/18)	\$26.00

Extension of Interim Resource Teacher

Approval of the extension of Tara Bobal as Interim Resource Teacher (Employee #4763) through June 22, 2018 at the per diem rate of \$264.66 (BA Step 1-2) for days 24 - 54 at a cost of \$8,204.46. Ms Bobal was originally approved on May 2, 2018 as an Interim Resource Teacher through May 9, 2018.

Medical Leave of Absence

Approval of medical leave for employee #4763 from March 9, 2018 through June 30, 2018.

Maternity Leave of Absence

Approval of maternity leave of absence for Danielle Christiansen, School Counselor, from approximately September 4, 2018 through June 30, 2019.

Substitute Custodian

Approval of Christopher Tulli as substitute custodian for the remainder of the 2017-2018 school year.

Summer Hours 2018

Summer School Positions

(July 2, 2018, through July 26, 2018 – Monday through Thursday, No class on July 4, 2018)

Recommend approval of the following summer school positions for 2018. Teachers and nurse will be compensated at \$52.00 per hour per negotiated agreement. Subject to negotiations.

Special Educ. Extended School Year (ESY) (K-6 - 8:30 a.m. to 12:30 p.m. - 4 hours of instruction & ½ hour prep)

Antoinette DiEleuterio - Teacher 4.5 hrs./day x 15 days = 67.5 hrs. \$3,510.00 Subject to negotiations

Erin Casey - Teacher 4.5 hrs./day x 15 days = 67.5 hrs. \$3,510.00 Subject to negotiations

Special Educ. Extended School Year (ESY) (PreK Dis.- 9:00 a.m. to 12:00 p.m. - 3 hours of instruction & 1 hour prep)

Elizabeth Schauer - Teacher 4 hrs./day x 15 days = 60 hrs. \$3,120.00 Subject to negotiations

Special Educ. Extended School Year (ESY) (PreK- 9:00 a.m. to 12:00 p.m. - 3 hours of instruction & ½ hour prep)

Jenn Hamer - Teacher 3.5 hrs./day x 15 days = 52.5 hrs. \$2,730.00 Subject to negotiations

Remedial Summer School (9:00 a.m. through 12:00 p.m. – 3 hours of instruction and ½ hour prep)

Nicole Hartman - Teacher 3.5 hrs./day x 15 days = 52.5 hrs. \$2,730.00 Subject to negotiations

TBD (if needed) - Teacher 3.5 hrs./day x 15 days = 52.5 hrs. \$2,730.00 Subject to negotiations

Paraprofessional (Insight) 3.5 hrs./day x 15 days = 52.5 hrs. as per contract

School Nurse for ESY & Remedial Summer School

Stacey Farreny

4 hrs/day x 15 days = 60 hrs. \$3,120.00 Subject to negotiations

Bayada Nurse 1.1

up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessionals for ESY

Paraprofessional (Insight)

up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessional (Insight)

up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessional (Insight)

up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessionals Preschool ESY

Paraprofessional (Insight)

up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessional (Insight)

up to 4 hrs./day x 15 days = 60 hrs. as per contract

Paraprofessional (Insight)

up to 4 hrs./day x 15 days = 60 hrs. as per contract

Substitute Teachers for Summer Programs (ESY and remedial, or as paraprofessional) as needed, per the negotiated agreement.

Bethann Molesky

Child Study Team & Related Services

Wendy Sheridan

LDT/C

25 hours @ \$52/hour + 8 evaluations @ \$375.00 = \$4,300.00

Cindy McNally

Social Worker

25 hours @ \$52/hour + 8 evaluations @ \$375.00 = \$4,300.00

Melissa Carlton

School Psychologist

25 hours @ \$52/hour + 8 evaluations @ \$375.00 = \$4,300.00

Speech - Kim Barca

Per IEPs-Approx. 48 hrs. @ \$52.00 = \$2,496.00

OT

Per IEPs-Approx. 25 hrs. as per contract

PT

Per IEPs-Approx. 18 hrs. as per contract

ABA Consultant

Per IEPs-Approx. 10 hrs. as per contract

Bus Driver

Janet Haney

TBD (once the routes are established her hours will be calculated) (hourly rate) Subject to negotiations

Bus Aide

Christine Forman

TBD (once the routes are established her hours will be calculated) (hourly rate) Subject to negotiations

Extra Time-Special Education Meetings

General education teachers – to be determined - for 10 meetings during the 2018 summer at one hour each – approximately 10 hours at the negotiated hourly rate of \$52/hour. (\$520.00)

Extra Time-Special Education Meetings

Special education teachers – to be determined - for 10 meetings during the 2018 summer at one hour each – approximately 10 hours at the negotiated hourly rate of \$52/hour. (\$520.00)

Summer Hours

Angela Manning

Technology

80 hours @ \$52/hr. = \$4,160.00

Subject to negotiations

Summer Custodians

Approval of the following part-time summer custodians commencing June 25, 2018 through August 31, 2018, 26 hours per week at an hourly rate of \$12.75.

Stephen Cardona

Christopher Tulli

Mrs. Bond arrived at 7:32 p.m.

Dr. Brown questioned the value of our summer programs and stated he feels the programs need to be evaluated. Mrs. Jablonski agrees and feels an evaluation system needs to be created for the summer programs.

Mr. Heino stated that we are constantly evaluating our programs, he explained how the current data is being

collected and brought back to the programs. Mrs. Bond would like more progress monitoring and the information rolled out to the board. The board had a discussion regarding review and evaluation of all programs every 3 to 5 years to show their effectiveness, and how that information can be communicated to the board.

A call of the roll indicated an affirmative vote. Four ayes. No nays. One abstained. (Bond) Motion carried.

Curriculum & Instruction

A motion was made by Ms. Hoggan and seconded by Mrs. Bond to approve the following items:

Field Trip

Approval of the following field trip:

DATE	GRADE	REASON	DESTINATION
6/7/2018	3 rd Grade	Part of the Social Studies Curriculum	Community Tour

Remedial Summer School Program

Approval of the 2018 Remedial Summer School Program to run 15 days commencing July 2, 2018, through July 26, 2018, Monday through Thursday, with two sessions – 9:00 a.m. to 10:30 a.m. and 10:30 a.m. to 12:00 p.m. In observance of the holiday, no class will be held on Wednesday, July 4, 2018.

Extended School Year Program

Approval of the 2018 Extended School Year Program to run for 15 days commencing July 2, 2018, through July 26, 2018, Monday through Thursday, from 8:30 a.m. to 12:30 p.m. In observance of the holiday, no class will be held on Wednesday, July 4, 2018.

Preschool Extended School Year Program

Approval of the 2018 Preschool Extended School Year Program to run for 15 days commencing July 2, 2018, through July 26, 2018, Monday through Thursday, from 9:00 a.m. to 12:00 p.m. In observance of the holiday, no class will be held on Wednesday, July 4, 2018.

Marzano Evaluation Model and Northern Burlington Regional Evaluation Tool

Approval of the Marzano Evaluation Model and Northern Burlington Regional Evaluation Tool for the 2017-2018 and 2018-2019 school years.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Health & Safety

A motion was made by Mrs. Jablonski and seconded by Ms. Hoggan to approve the following items:

Nurses Report - April (Attachment) – Public

Emergency Drill Report (Attachment) – Public
Fire Drill May 3, 2018

H.I.B. Incidents

April Preliminary Approval:

There were four HIB incidents reported and none confirmed for April.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Staff Professional Development

Workshops

A motion was made by Mrs. Bond and seconded by Dr. Brown to approve the following workshops and mileage:

Name	Position	Destination	Justification	Date	Workshop/Exhibit Cost to District			
					Reg. Fee	Hotel	Mileage	Expen.

Patrick Pisano	BA/BS	Atlantic City, NJ	NJASBO Conference	6/6-6/8/18	\$275.00	\$294.61	\$0.00	\$0.00
Elizabeth Schauer	Resource	Stillwater, NJ	Fairview Lake	2/6-9/18	\$0.00	\$0.00	\$59.00	\$0.00

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

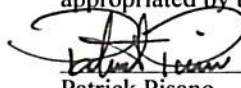
Financial

A motion was made by Mrs. Bond and seconded by Mrs. Jablonski to approve of the following financial items:

Board of Education and Board Secretary Monthly Certifications

Approval of the following resolution:

BE IT Resolved that: Pursuant to N.J.A.C. 6:23-2.12(c)3*, I certify that as of the date of this Board meeting, no budgetary line item account has obligations and payments (contractual orders) which in total, exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8-1.


Patrick Pisano
5/16/18
Date

Financial Certification of the Board

Pursuant to N.J.A.C. 6:23-2.12(c)3*, the Chesterfield Township Board of Education hereby certifies that after review of the Board Secretary's and Treasurer's monthly financial reports, as recorded in the minutes of the Board each month, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.12(c)3*, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

*Citations are subject to change due to periodic amendments, new rule or repeals.

Financial Approvals (Attachments)

Approval of the following financial:

- Expenditures - Approval and ratification of Expenditures for April 2018 and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.
- Transfers for April 2018: #097 to #101
- Budget Report
- Revenue Report
- Report of the Secretary
- Report of the Treasurer
- Monthly Transfer Report

Approval of the following financial report for the month of May 2018: (Attachment)

- Expenditures - Approval and ratification of Expenditures for May 2018. Approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

Non-Resident Tuition Rates (Attachment)

Approval of the tuition rates for non-resident students for the 2018-2019 school year.

Non-Resident Student (Attachment)

Approval for the child of employee #4339 to attend kindergarten at the Chesterfield Township School District for the 2018-2019 school year on a non-resident employee tuition basis. As per the attached agreement.

EI US, LLC (Attachment)

Approval of EI US, LLC to provide educational instruction services for Student ID #9816366881, while a client at Jefferson Cherry Hill Hospital.

Medical, Prescription and Dental Coverage Rates (Attachments)

Approval of Medical, Prescription and Dental Coverage rates through Horizon Blue Cross/Blue Shield of New Jersey effective July 1, 2018 to June 30, 2019 as per the attachments.

Mrs. Bond had questions regarding the dental coverage rate renewal.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Other Business

Mr. Heino asked the board if June 20, 2018 at 6:00 p.m. is a good date to reschedule the Social Media Training with NJSBA Field Service Representative Mr. Jesse Adams. All board members replied yes.

Facilities Update/Information

A motion was made by Ms. Hoggan and seconded by Mrs. Bond to approve the following items:

Supervisor of Building & Grounds Report - Robert Carter (Attachment) – Public

School Dude Report (Attachment) - Public

The work order and incident reports for April from the School Dude software are attached.

Solar Renewable Energy Credits Analysis (Attachment) – Public

Use of Facilities

Approval of the attached use of facilities:

Name Of Organization	Facility requested	Description of Activity	Date
FVL 2019	Outside Main Entrance	Pretzel Sale	Starting 5/4/18 Fridays until the last day of school
PTA	Field	Ice Pops on Field Days	6/1/18 & 6/4/18
PTA	Atrium	End of Year Party	6/22/18
FVL 2019	Atrium	Sensonics Fundraiser	6/12/18
CTAASA	G&T Room, Gym, Music Room, Art Room	Summer Mentoring Program	Tuesdays, Wednesdays, Thursdays 7/10-8/2/18

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Mrs. Bond asked the board if they would consider work session meetings to do future work as a board.

Other Public Comments

Jackie Halaw stated that she feels curriculum review is crucial. She asked the board to push for 4 or 5 year review cycles. She asked if the board would give an update about the progress of the negotiations of the teachers' contract. She stated that her child was recently in a computer class that may have had inappropriate images pop up on the computer and she was never contacted by administration regarding this.

Adjourn to Executive Session

A motion was made at 7:58 p.m. by Mrs. Bond and seconded by Dr. Brown to approve the following resolution to adjourn to executive session:

Approval of the following resolution:

EXECUTIVE SESSION RESOLUTION

WHEREAS, N.J.S.A. 10:4-6, et seq. (Open Public Meetings Act) provides that the Board of Education of the Chesterfield School District may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and,

WHEREAS, the following subjects shall be discussed in the session of the Board of Education closed to the public:

Personnel

RESOLVED, that the aforestated meeting is closed to the public for the reason set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in executive session will be available for disclosure to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Return to Public Session

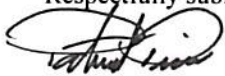
A motion was made at 9:00 p.m. by Dr. Brown and seconded by Ms. Hoggan to return to public session.

A call of the roll indicated an affirmative vote. All ayes. No nays. Motion carried.

Adjournment

A motion was made to adjourn the meeting by Dr. Brown and seconded by Ms. Hoggan at 9:01 p.m. All agreed.

Respectfully submitted,



Patrick Pisano
Business Administrator/Board Secretary



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